



Waverley Borough Council
Council Offices, The Burys,
Godalming, Surrey
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To: All Members and Substitute Members of
the Overview and Scrutiny Committee -
Services
(Other Members for Information)

When calling please ask for:

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Legal & Democratic Services

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Date: 13 November 2023

Membership of the Overview And Scrutiny Committee - Services

Cllr Carole Cockburn (Chair)
Cllr Philip Townsend (Vice Chair)
Cllr Jane Austin
Cllr Dave Busby
Cllr Janet Crowe
Cllr George Hesse

Cllr Jacquie Keen
Cllr Gemma Long
Cllr David Munro
Cllr John Robini
Cllr Graham White

Substitutes

Cllr Kevin Deanus

Cllr James Staunton

Members who are unable to attend this meeting must submit apologies by the end of Monday, 13 November 2023 to enable a substitute to be arranged.

Dear Councillor,

A meeting of the **Overview And Scrutiny Committee - Services** will be held as follows:

Date: Tuesday, 21 November 2023

Time: 7.00 PM

Place: Committee Room 1, Council Offices, The Burys, Godalming

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

Yours sincerely,

Susan Sale
Executive Head of Legal & Democratic Services & Monitoring Officer



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This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast

Waverley Corporate Strategy 2020 - 2025

Vision

Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;

- is led by ‘independent minded governors’ who take ownership of the scrutiny process; and,
- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1 Apologies for absence and substitutions

To receive apologies for absence and note substitutions.

Members who are unable to attend this meeting must submit apologies by the end of **Monday 13 November 2023** to enable a substitute to be arranged, if applicable.

2 Minutes

To approve the Minutes of the meeting of the Services Overview & Scrutiny Committee held on 26 September 2023 and published on the Council's website.

3 Declarations of interest

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government.

4 Questions by members of the public

The Chairman to respond to any questions submitted by members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is **Monday 13 November 2023**.

5 Questions from members

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is **Monday 13 November 2023**.

6 Committee forward work programme (pages 7 - 22)

The Services Overview & Scrutiny Committee is responsible for managing the Committee's work programme.

The current work programme (attached) includes items agreed and takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

Recommendation

Members are invited to consider their work programme and make any comments and/or amendments they consider necessary, including suggestions for any additional topics that the Committee may wish to add to its work programme.

7 Corporate Performance Report Q2 2023-24 (pages 23 - 88)

The Corporate Performance Report provides an analysis of the Council's performance for the second quarter of 2023-24. The report, set out at Annexe 1, is being presented to each of the Overview and Scrutiny Committees for comment and any recommendations they may wish to make to the Executive.

Areas for the Committee to consider are on pages 29-88 of the agenda pack.

8 ASB PSPO update

Receive a verbal update on the background, timescales and lessons learnt with the PSPO in Godalming.

9 Economic Development Strategy Review

Committee to receive a verbal update on progress with the Strategy.

10 Member role in monitoring planning conditions and update on departmental resource

The Committee is to consider the following topics and vote on whether they wish to receive any further update or report:

- Process and members' role in the discharge of planning conditions;
- Revised structure of the planning department, with specific reference to the staff working on Conservation areas and listed buildings, and how members could help matters improve; and
- Current Land Availability Assessment (November 2020) and the implications of the current/proposed call for sites

11 Exclusion of press and public

To consider, if necessary, the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely in view of the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information (as defined by Section 100I of the Act) to be identified at the meeting.

12 Any issues to be considered in exempt session

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

Officer contacts:

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